

FORMAT OF CERTIFICATE TO BE ISSUED BY THE DISTRICT EDUCATION OFFICER IN RESPECT OF SCHOOLS ALREADY AFFILIATED WITH THE BOARD AND SEEKING EXTENSION/UPGRADATION OF AFFILIATION WITH THE CENTRAL BOARD OF SECONDARY EDUCATION

(In accordance with School Safety Policy, 2016 issued by the NDMA, Manual on Safety and Security of Children in Schools developed by NCPDR and the National Building Code)

PART-A

(This part is to be filled-up by the school and to be produced before the District Education Officer along with all supporting documents and certificates in original)

GENERAL INFORMATION

1	Affiliation Number allotted by CBSE to the school:	530015
2	Name of the School as per affiliation letter of CBSE:	OUR LADY OF FATIMA CONVENT SECONDARY SCHOOL,
3	Address of the School:	OLD DLF COLONY, SEC-14 GURGAON
4	Standard/level/class up to which the school is running:	I to X
5	Is the name and address of school in CBSE affiliation letter and State NOC/Recognition/U-DISE same exactly the same	- YES -
6	U-DISE code allotted to the school:	06180101504
7	Name and address of the Trust/Society/ Company (under section-8) running the School as on date	✓ THE INSTITUTE OF THE FRANCISCAN SISTERS' OF THE MOST BLESSED SACRAMENT
8	Is the Trust/Society/ Company duly registered with the competent registering authority and the registration is valid as on date?	YES
9	Purpose of present application:	EXTENSION
10	Location of school	OLD DLF COLONY SECTOR-14 GURGAON HARYANA - 122001

(Signature of Principal)

(Signature of D.E.O.)

Principal
Our Lady of Fatima Convent
Secondary School, Sector-14
Gurgaon, Haryana - 122001

11/05/2022
District Education Officer
Gurgaon

APPENDIX-III

10	Has the school obtained Recognition Certificate from the State Government from class-1 to 8 th ?	- YES -
11	Number of Recognition Certificate from class-1 to 8 th and date of issue:	
INFORMATION REGARDING LAND DETAILS AND OWNERSHIP		
12	Is the school situated on a single contiguous plot of land bounded on all sides by a Pucca Boundary Wall?	- YES -
13	Are both the School and the Play Ground situated in a single compound bounded by a single continuous Boundary Wall on all sides?	- YES -
14	Total area (in square meters) in respect of 12 and 13 above on which the school is situated:	14447
15	The land is in the possession of the school/Trust/Society/Company legally by way of:	SOCIETY
16	Name of the Owner/Lessee of the land in respect of point-14 above:	THE INSTITUTE OF THE FRANCISCAN SISTERS OF THE MOST BLESSED SACRAMENT.
17	In case the land is in the possession of the society/school by way of lease as per State Government norms, the period of the lease:	N/A
18	Is any public road, canal or thorough-fare, HT line etc. passing through the land in respect of point-14 above?	- No -
INFORMATION REGARDING ESSENTIAL SAFETY REQUIREMENTS		
19	Has the school been inspected by the Government engineer and the school building been found structurally safe for running a school?	- YES - NO
19(a)	If yes the date of last inspection:	Awaited.
20	Has the school been inspected by the officer of Government Fire Department and the school building been declared safe for school from the point of view of fire safety?	- YES -
20(a)	If yes the date of last inspection:	
21	Has the school compound been checked by the public health department and the health and sanitary conditions been found to be satisfactory and the water has been found safe for drinking?	- YES -
21(a)	If yes the date of last inspection:	OCT 2020 / JUNE 2021
INFORMATION REGARDING THE STAFF		
22	Does the school have well defined service rules and conditions for its employees as per prevalent norms of appropriate Government?	- YES -

Sh. Usha
(Signature of Principal)

Principal
Our Lady of Fatima Convent
Secondary School, Sector-14
Gurgaon, Haryana

Usha
(Signature of D.O.)

11/05/2022
District Education Officer
Gurugram

APPENDIX-III

23	Is the school paying salary to the teachers and other employees as per the norms of the appropriate Government?	- Yes -
24	Is the salary to the teachers and other employees of the school being paid through the bank by mode of electronic clearing? (Payment by cheque or cash to the individuals is not allowed)	- Yes -
PART-B		
(This part is to be filled-up by the District Education Officer after verifying all supporting documents and certificates in original and visiting the school)		
File No. <u>61/22/28</u>		Date of Issuance <u>17.05.2022</u>
1	This is to certify that the information above, provided by the school has been verified on the basis of all supporting documents & certificates and visiting the school and the information has been found correct.	
2	Is the school recommended for extension/upgradation of affiliation?	Extension
		<p style="text-align: right;"> <i>Wudu</i> 11/05/2022 Signature District Education Officer Gurugram </p> <p style="text-align: center;">(Name and Stamp of Issuing DEO)</p> <p style="text-align: center;">DISTRICT EDUCATION OFFICER/NAME OF DISTRICT</p>

Sh. Liba

(Signature of Principal)

Principal
 Our Lady of Fatima Convent
 Secondary School, Sector-14
 DLF Colony, Gurgaon-122001 (Hr.)

Wudu
 11/05/2022
 Signature
 District Education Officer
 Gurugram

(Signature of District Education Officer)